

**Outline Instructions for Receiving
VISION 2015 Art Work to Coos Art Museum**

Wednesday - Friday, February 25 - 27, 2015 3pm – 5pm

**Thursday March 5 & Friday February 6, 2015 3pm –5pm
Saturday March 7, 2015 1-4pm**

Please make sure all forms **Registrations of Student Art Work** (pg 3), **Parental/Guardian Agreement** (pg 4), **Receipt and Pick Up** (pg 5), and **Artwork Labels** (pg 6&7) are complete. Please check the following:

1. School Representative / Art teacher will submit **Registrations of Student Art Work Form** (pg 3),
 - a. Should have teacher's complete information.
 - b. Can list up to 10 works submitted by school with all details.
2. Each work must be accompanied by a **Parental/Guardian Agreement form** (pg 4) and filled out, signed, and dated by the student and parent or guardian. Please make a copy for each student submitting artwork.
3. **Receipt and Pick Up** (pg 5), section will be signed by teacher and CAM representative and dated.
4. Each work submitted must have an **Artwork Label** (pg 6&7) attached to the back.
5. All works must be ready for hanging or display. No exceptions will be made. Please see **Conditions and Guidelines** (pg1) for details.

Coos Art Museum will answer questions regarding **VISION 2015**.

Please encourage all participants to attend the Open House Tour of Southwestern's campus from 12:00 noon to 3:00pm and the Public Awards Ceremony & Reception at the Coos Art Museum from 3:30pm – 4:30pm on Thursday March 12, 2015.

KEEP THIS - IMPORTANT